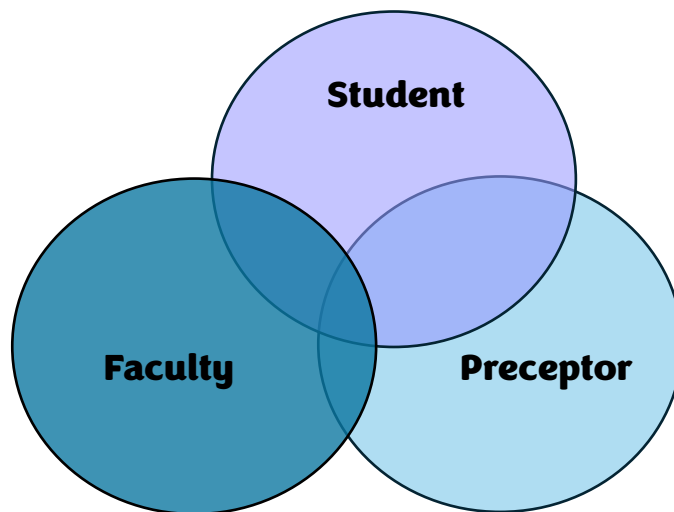




## ICN Preceptorship Orientation Handbook



## NUR 240: Nursing Concepts II

## Community Preceptorship and Orientation Handbook

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### **NUR 240 Preceptorship: Overview**

NUR 240 (Nursing Concepts II) is the special populations clinical course in the 3<sup>rd</sup> semester of the Associate Degree Program. This course emphasizes care across the lifespan.

Preceptors and faculty members will collaborate to provide learning experiences to assist the student in meeting the outcomes of the course. Students are responsible for clear communication of learning needs, self-direction in learning, professional behavior, and safe pre-licensure practice. The student shall be responsible and accountable for the safe performance of those direct client care tasks assigned to the student.

Each student will complete their required clinical hours with a designated preceptor in the Intensive Care Nursery (ICN). Each student is responsible for maintaining skills lists of skills performed throughout the curriculum. Each student is required to bring the skills list to each scheduled clinical experience to review with his/her preceptor. During the clinical portion of this course, the student is expected to demonstrate safe and accurate care according to the facility's policies.

## Faculty Contact Information

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### Centra College: Mission, Vision, & Values

Centra College is committed to providing excellent care to individuals, families, and patients in the community through the development of professional nurses. Graduates will be prepared to engage in best practices through critical thinking, interdisciplinary collaboration, and building community relationships. They will function as effective members of an interdisciplinary team in an increasingly complex and rapidly changing healthcare environment and will be recognized for their quality and service to the profession of nursing.

**Our Mission:** Educating future caregivers to positively impact the health of communities.

**Our Vision:** Pursue academic excellence. Inspire scholastic achievement. Impact community wellness

**Our Values:** Respect & Kindness, Equity & Inclusion, Servant Leadership, Integrity, Teamwork & Collaboration

## Student Learning Outcomes

### ADN Program

1. Provide quality, safe, patient-centered nursing care utilizing evidence-based practice.
2. Participate in collaborative relationships with members of the interdisciplinary team to provide and improve patient care.
3. Engage in critical thinking and develop clinical judgement necessary to provide quality patient care.
4. Initiate leadership in a variety of healthcare settings for diverse patient populations.
5. Integrate information technology to communicate, manage knowledge, mitigate error, and support decision-making.
6. Function as a novice nurse assimilating all professional, ethical, and legal principles.

## Course Outcomes

### NUR 240 Nursing Concepts II

1. Provide patient-centered care across the lifespan for diverse populations with complex health needs. (SLO: 1, 2, 3, 5, 6)
2. Incorporate safe nursing care that minimizes risk of harm in a variety of settings. (SLO: 1, 2, 3, 5,)
3. Engage in clinical judgement and clinical reasoning to care for patients in various healthcare settings. (SLO: 1, 2, 3, 5, 6)
4. Use quality improvement processes, information technology, and clinical judgement to meet patient needs and support organizational outcomes. (SLO: 3, 4, 5)
5. Identify collaborative efforts among the interdisciplinary team when caring for patients across the lifespan. (SLO: 2, 3, 5, 6)
6. Demonstrate professional behaviors that encompass the legal/ethical framework. (SLO: 6)

## Experience Outcomes

### ICN Preceptorship

1. Explain the purpose of the medications given to the high-risk infant.
2. Participate in an assessment.
3. Identify top priority for the high-risk infant.
4. Recognize the top three nursing interventions for the worst-case scenario.
5. Related diagnostic and therapeutic procedures performed on the high-risk newborn.
6. Discuss how alarm fatigue can be experienced in the ICN.
7. Describe types of support needed by families of high-risk infants.
8. Describe the collaborative care you observed in the ICN.

## Guidance from the Virginia Board of Nursing Concerning Preceptorship

From [18VAC90-27-110. Preceptorships](#)

- A. Clinical preceptors may be used to augment the faculty and enhance the clinical learning experience. Faculty shall be responsible for the designation of a preceptor for each student and shall communicate such assignments with the preceptor. A preceptor may not further delegate the duties of the preceptorship.
- B. Preceptors shall provide to the nursing education program evidence of competence to supervise student clinical experience for quality and safety in each specialty area where they supervise students. The clinical preceptor shall be licensed at or above the level for which the student is preparing.
- C. When giving direct care to patients, students shall be supervised by faculty or preceptors as designated by faculty. In utilizing preceptors to supervise students, the ratio shall not exceed two students to one preceptor at any given time.
- D. Preceptorships shall include:
  - 1. Written objectives, methodology, and evaluation procedures for a specified period of time.
  - 2. An orientation program for faculty, preceptors, and students.
  - 3. A skills checklist detailing the performance of skills for which the student has had faculty-supervised and didactic preparation; and
  - 4. The overall coordination by faculty who assume ultimate responsibility for implementation, periodic monitoring, and evaluation.

## Preceptorship Roles & Responsibilities

The preceptor is responsible to:

- Hold a nursing license at or above the level for which the student is preparing.
- Review the **Centra College ICN Preceptorship Orientation Handbook**.
- Orient the student to the unit/facility on the first scheduled day of clinical preceptorship.
- Involve and incorporate the student into the daily routine of the unit/facility providing opportunities for growth in skills and knowledge.
- Facilitate student development of a questioning attitude.
- Retain responsibility for the care of assigned patients.
- Role model safe, evidence-based nursing care using a “think out loud” approach so that students will learn how to problem solve within the clinical context of care.
- The preceptor must not delegate their preceptorship duties, per the Virginia Board of Nursing.
- Be physically present on the unit while the student is administering nursing care and provide direct supervision as needed.
- Assist the student in completing preceptor hours.
- Upon completion of the experience, complete the **ICN Preceptor Profile Form\***, which will include the Preceptor Evaluation and Hours Validation.

\*The Preceptor Profile Form will be linked in Moodle and initiated by the Student Nurse  
The Student Nurse can provide the Preceptor Orientation Handbook to the Preceptor.



## Preceptorship Shift Checklist

*At the beginning of the preceptor shift:*

- Read the provided **Centra College ICN Preceptorship Orientation Handbook** from Centra College.

*During the Shift:*

- Supervise the student for all direct care per the Student Supervision Policies and Student Supervision Suggestions.
- Call the faculty contact for the student immediately if any questions or concerns arise.

*At the end of the Preceptorship shift:*

- Complete the **ICN Preceptor Profile Form\*** with details about the experience.

\*This form will be in Moodle and initiated by the Student Nurse  
The Student Nurse can provide the Preceptor Orientation Handbook

### Student Supervision Policies

- Students will require **direct supervision** under the following circumstances:
  - For **ALL** medication administration.
  - For the administration of **any** narcotics and **any** intravenous flush or access.
  - For any skill the student is performing for the first time.
  - For any situation, the preceptor feels direct supervision is required.
- Students **are not allowed** to do the following **under any circumstances**.
  - Administer anti-neoplastic medications.
  - Administer IV blood or blood products.
  - Perform arterial punctures.
  - Insert or remove any central IV line.
  - Administer experimental or investigative/research drugs.
  - Take verbal or telephone orders.
  - Enter or remove orders from the EMR.

### Other Student Supervision Guidance

- Encourage critical thinking and problem-solving in the clinical area.
  - Ask the student what he/she needs to perform a procedure rather than *telling* him/her.
  - Ask the student to consider possible worst-case scenarios for each of his/her patients.
  - Encourage students to *question* rationales for all orders and interventions.
  - Question, question, the question rather than tell, tell, tell.
  - Talk about each of your decisions out loud so that the student can learn the decision-making process within the clinical setting.
- Guide growth in nursing skills and knowledge.
  - Assist students with assessments to increase assessment skills.
  - Provide students opportunities for skills that have not been performed.
  - Role model safe evidenced based nursing care.
  - Role model clear, collaborative communication.
- Create a supportive learning environment.
  - Encourage student questions.
  - Encourage student use of learning resources.
  - Provide feedback in a noncritical manner to encourage growth.
- Use reflection at the end of the day to solidify learning.
  - Have a brief post-clinical discussion with students to discuss patients and care during the day.
  - Offer feedback on strengths and weaknesses for the day's performance.

## Student Role & Responsibilities

The student is responsible to:

- Complete the ***ICN Student Orientation Validation\**** prior to the start of the preceptorship shift.
- Follow all policies of professionalism for Centra College.
- Provide safe, competent nursing care under the direction of the preceptor.
- **The student shall be responsible and accountable for the safe performance of those direct client care tasks assigned to the student.**
- Communicate clearly with the preceptor and other health team members about changing patient status, clinical problems, or issues.
- Contact faculty in a timely manner for any problems or issues.
- Complete clinical assignment.
- Provide the preceptor with the ***Centra College ICN Preceptorship Orientation Handbook*** and initiate the links to the appropriate form.
- ***ICN Preceptor Profile Form\**** (which includes hours validation and evaluation).
- Review and be familiar with course syllabus.

\*This form will be in Moodle and initiated by the Student Nurse  
The Student Nurse can provide the Preceptor Orientation Handbook

## Faculty Role & Responsibilities

The faculty is responsible to:

- Provide orientation information for preceptors and students.
- Coordinate the preceptor experience.
- Be available to preceptors during preceptor hours.
- Respond to and assist with the resolution of any concerns, conflicts, and complaints.
- Complete visits to sites of preceptor experiences.
- Complete final clinical evaluations for students.
- Faculty will review course requirements and outcomes with students.
- Faculty will provide contact information to students and preceptors.
- Faculty will review the Preceptor Profile Form evaluation feedback, evaluate clinical assignments, and provide feedback via Moodle. If there are any concerns, the faculty will schedule a meeting with the student to discuss.